



ALBERTA
MUNICIPAL AFFAIRS

*Office of the Minister
MLA, Calgary-Hays*

AR105139

October 28, 2021

Her Worship Maggie Kronen
Mayor, Town of Cardston
PO Box 280
Cardston AB T0K 0K0

Reeve Randy Bullock
Cardston County
PO Box 580
Cardston AB T0K 0K0

Dear Mayor Kronen, Reeve Bullock, and Councils:

As stated in my email of July 14, 2021, I am using my authority under Section 708.412(1) of the *Municipal Government Act* to establish an intermunicipal collaboration framework (ICF) without the inclusion of library services for the Town of Cardston and Cardston County. Please find attached Ministerial Order No. MSD:090/21 establishing your ICF.

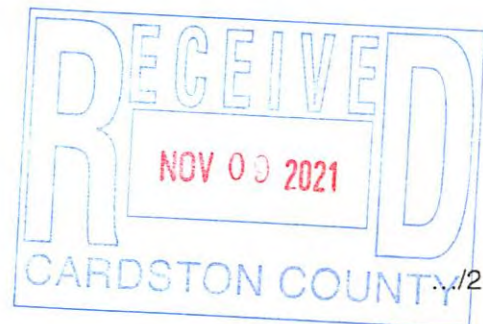
I thank the town and county chief administrative officers for their cooperation in providing the needed documentation. I have used the ICF that was agreed to in principle by your municipalities as the basis for my order to establish the ICF, without the inclusion of library services. To ensure clarity, I have also established in the order the term of review and the dispute resolution process for future review. The town and county are now fully responsible for the implementation, interpretation, and application of the ICF; I do not expect that further provincial intervention should be required with respect to your ICF in future years.

Further to my letter of July 14, 2021, I want to reemphasize that, while ICFs are not the appropriate tool to address cost-sharing for library services, I do expect all municipalities will contribute fairly to the costs of local services that benefit their residents.

I remain willing to consider the provision of grant funding from the Alberta Community Partnership to contribute to the costs of mediation, upon submission of a completed grant application. Should this be of interest, I encourage you to contact the Intermunicipal Relations team at Municipal Affairs toll-free at 310-0000, then 780-427-2225, or at mdrs@gov.ab.ca.

Sincerely,

Ric McIver
Minister



Attachment: Ministerial Order No. MSD:090/21

**cc: Brandy Cox, Deputy Minister, Municipal Affairs
Jeff Shaw, Chief Administrative Officer, Town of Cardston
Murray Millward, Chief Administrative Officer, Cardston County
Gary Sandberg, Assistant Deputy Minister, Municipal Services Division, Municipal Affairs**



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MINISTERIAL ORDER NO. MSD:090/21

I, Ric McIver, Minister of Municipal Affairs, pursuant to Section 708.412(1) of the *Municipal Government Act*, make the following order:

That the Intermunicipal Collaboration Framework (ICF) as set out in the attached Appendix is hereby established for the Town of Cardston (town) and Cardston County (county) notwithstanding:

Libraries clause is excluded and redacted.

Reference to adoption by bylaw and signature blocks for the Mayor and Chief Administrative Officer of the Town of Cardston, and Reeve and Chief Administrative Officer of Cardston County are excluded and redacted.

The town and county must review the ICF at least every five years from the date the ICF is established. The ICF may be reviewed at any time by agreement of the town and county.

If, at the end of the term of review, the town and county are unable to reach mutual agreement on the ICF, the town and county will follow the dispute resolution process as set out in the attached Appendix, section "Terms of Reference," clauses 15-20 and 34-39 to settle the dispute in compliance with Part 17.2 of the *Municipal Government Act*. Notwithstanding clause 19, the dispute resolution process prior to arbitration shall not exceed one year.

The implementation, interpretation and application of the ICF, its dispute resolution processes and review process are the responsibility of the town and county.

Dated at Edmonton, Alberta, this 26 day of October, 2021.



Ric McIver
Minister of Municipal Affairs